# **Global AI Hackathon – Final Submission Guide**

**Deadline:** May 03, 8:00 am ET, Link to form: [Submission form](https://docs.google.com/forms/d/1p_-wDVGMnGEnv9Gp-IaicFnAHqnOuh0aMEDrEt3-xHU/edit)

This is your opportunity to showcase what you built, why it matters, and how it works. The jury will evaluate both the outcome and the clarity of your communication. Submit something simple, functional, and well-explained—even if not everything is perfect.

**Rubric:**

- technical quality (33%)

- creativity (33%)

- quality/structure/clarity of the demo (33%)

## **Submission Checklist**

| **#** | **Item** | **Format** | **Purpose** |
| --- | --- | --- | --- |
| 1 | Project Summary | Text (150–300 words) | High-level pitch for the jury |
| 2 | Demo Video | Link (max 60 sec) | Demonstrate your project |
| 3 | Tech Video | Link (max 60 sec) | Explain how you built it |
| 4 | 1-Page Report | PDF | Structured technical summary |
| 5 | GitHub Repository | Public link | Source code and documentation |
| 6 | Zipped Code | .zip file | Local backup of your project |
| 7 | Dataset (if used or generated) | Link or “N/A” | Raw or processed data |

## **1. Project Summary (150–300 words)**

Use this as your elevator pitch to the jury. Focus on clarity and impact.

**Include:**

* The problem you solved and its relevance
* What you built during the hackathon
* Who benefits from your solution
* What works today and what’s impressive about your outcome

**Tips:**

* Prioritize clarity over technical detail (leave that for the Tech Video)
* Keep it visual and accessible
* This is the first thing the jury will see—make it count

## **2. Demo Video (60 seconds max)**

Goal: Show what your project does—this is your product demo.

**Suggested structure:**

* 5–10 sec: Introduction to your project and the problem it solves
* 45–50 sec: Screen recording of your tool, app, dashboard, or output
* Optional: Closing result or impact statement

**Tips:**

* Use Loom, OBS Studio, or Zoom to record
* Add captions or voiceover
* Focus on real functionality and clarity over polish

## **3. Tech Video (60 seconds max)**

Goal: Explain how you built your solution and what you learned.

**Suggested structure:**

1. **Tech Stack Overview (10–15 sec)** Mention core technologies (e.g., GPT-4, LangChain, Streamlit, Whisper) and how you used them
2. **Implementation Highlights (15–20 sec)** What part was technically challenging or clever? How did you prioritize and solve it?
3. **Challenges & Limitations (15–20 sec)** What didn’t work at first? What trade-offs or fixes did you apply?
4. **Optional Reflection (5 sec)** One takeaway or insight from the experience

**Tips:**

* Speak clearly and conversationally
* Use diagrams or show code briefly if helpful
* Think like a CTO giving a 1-minute investor update

## **4. 1-Page Report (PDF)**

**Purpose:** Provide a structured technical summary to complement your videos.

**Required Sections:**

1. **Challenge Tackled** What was the problem and who is the user?  
    *Example: "Built an agentic AI that calls moving companies to collect and compare price quotes."*
2. **Tools / ML Models Used** List key models, APIs, and frameworks, along with their roles.  
    *Example: Claude – reasoning; Whisper – STT; LangChain – memory logic.*
3. **What Worked Well** Brief description of the strongest components or results.  
    *Example: “Voice negotiation logic returned 4 valid quotes out of 5 calls.”*
4. **What Was Challenging** Name major technical hurdles and how you addressed them.  
    *Example: “Audio quality issues—added SMS fallback logic.”*
5. **How You Spent Your Time** Outline how your team approached the 24-hour build.  
    *Example:*
   * 0–3h: Brainstorming
   * 3–8h: Agent + LLM testing
   * 8–16h: UI + integration
   * 16–20h: Debugging
   * 20–24h: Submission + videos

**Optional Additions:**

* Screenshot or architecture diagram
* Dataset or API references
* One-sentence reflection: “If we had 24 more hours, we’d...”

**Format Guidelines:**

* Max length: 1 page
* File type: PDF
* File name: TeamName\_OnePager.pdf
* Use whitespace, bold headers, and bullet points for clarity
* Include small diagrams only if they support understanding

## **5. GitHub Repository**

**Include:**

* All project code
* A clear README.md with:  
  + Project description
  + Setup instructions
  + List of dependencies or environment files
  + Team member credits (optional)

**Tips:**

* Make the repo public or ensure link access works
* Push your final version before submission

## **6. Zipped Code File (.zip)**

Submit a backup of your full codebase.

**Include:**

* All files required to run the project
* README.md, requirements.txt, and setup scripts
* Do not include large data files or model weights

## **7. Dataset (if applicable)**

**If you used or generated a dataset:**

* Upload to Google Drive, Hugging Face, or similar
* Organize clearly:  
  + raw/, input/, or source/
  + processed/ or output/
  + README.txt describing columns or structure

**If not applicable:** Write N/A in the form.

## **Final Reminders**

* Submit everything via the official form before the deadline
* Prioritize a **working MVP and clear explanation** over overambitious scope
* Communicate **creatively and clearly**—focus on what makes your work valuable and usable